

Malaviya National Institute of Technology Jaipur
(Office of Dean Research and Consultancy)

Statement of Accounts for Settlement of Advance Payment:
Sponsored Research Project

S. No.	Content	Details
1	Project Title	
2	Project No.	
3	Name of PI	
4	Department/Section	
5	Type of Advance	Example : 1) Consumables 2) Non-Consumables 3) Contingency 4) TA 5) Others
6	Advance Ref. No. & Date	
7	Amount of Advance	`

S. No.	Date	Cash Memo /Receipt	Suppliers Name	Particulars of item	Amount Rs.	Stock Register #. & Page #.
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

I hereby certify that the: 1) Cash purchases were made for the items that were needed urgently and were not available in stores. 2) Goods purchased were inspected before acceptance. 3) Prices paid are the cheapest 4) Items purchased as per provisions of GFR-2017 and are entered in the Stock Register. 5) The attached e-bills (if any), have not been claimed from other sources.

Signature of the Advance Holder	Signature of Principal Investigator
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FOR THE USE OF ODRC ONLY

Dealing Assistant

Dean (R and C)