

MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY JAIPUR
ACADEMIC SECTION

Policy regarding Minimum Requirement to continue in the program & Promotion to Higher (second / third) semester of B.Tech. / B. Arch. Programs.

- (i) A student is expected to obtain a SGPA greater than 4.5 in the first semester in order to enable him/her to precede to second semester and likewise SGPA greater than 4.5 in the second semester to enable him/her to proceed to Third semester.
- (ii) As the admission (regular & spot round) through CSAB, to the first year B.Tech. / B. Arch. Programs takes about one & half months thus, the students admitted in the Spot Round are delayed in attending the classes. Hence, a first semester student would be permitted to proceed to second semester without any check / rider of fulfillment of minimum SGPA / CGPA requirement in First semester.
- (iii) However, the student would be permitted to proceed to third semester only if he/she has obtained a minimum CGPA of 5 at the end of second semester / first year (taking into account the 2nd semester End Term examination and Supplementary examination at the end of first year).
- (iv) In case the CGPA after second semester /end of first year is less than 5, the student would be subject to an year back i.e. he/she would have to repeat the semester in which the SGPA is less than 4.5 and for the other semester the student would register for the D & F grade courses of the corresponding semester. In case no D & F grade course is available, he/she would register for the semester by paying the fee as applicable (i.e. tuition fee not to be paid) but there would not be any academic registration.
- (v) In case even after an year back, the student fails to attain the minimum CGPA of 5 he /she would be relieved from the program at the end of the year (i.e. would not be permitted to continue further in the institute).
- (vi) Further, during the period of year back the student shall not hold any official position or represent the institute in any extra-curricular activity. He/she shall also be bound by any other term / condition as laid down by SUGB /Senate.
- (vii) The student would be required to give an undertaking w.e.f to terms and conditions listed above at S.No (iv) to (vi) at the end of 1st / 2nd semester as the case may be and the undertaking shall be countersigned by the parent / guardian of the student.

UNDERTAKING

I Mr/Ms <Name of the student > S/o,D/o,----- Student ID. -----
----- Progarm----- Department-----hereby state that:

- 1) I fully understand that my promotion to 2nd semester is subject to the condition that I shall attain a minimum CGPA of 5 after second semester(including supplementary examinations).

- 2) I am also aware that in case I fail to fulfill the stipulated criteria, I shall be subject to an year back and would be promoted to 3rd semester only after I have repeated the semester(s) in which I have attained SGPA less that equal to 4.5 .

- 3) I also comprehend that In case I fail to attain the required CGPA even after the completion of my year back, I shall be terminated from my enrolled program automatically and I shall not lay any claim for the same.

Signature of the student

Signature of the Parent/ Guardian

Name of the student

Name of the Parent/ Guardian

Date :

Date :

Place :

Place :

(A) Policy regarding Minimum Requirement to continue in the program & Promotion to Higher (beyond third) semester of B.Tech. / B. Arch. Programs.

SNo	SGPA in last sem / CGPA	Action to be taken
1	SGPA ≤ 4.5 & CGPA < 4.5	<p>i. Declared failed.</p> <p>i. Not promoted to next semester and would have to repeat the previous semester in which he failed, subsequently. The student will proceed further only after he/she has repeated the semester in which he/she has failed and until he /she fulfills the requirement of SGPA > 4.5 <u>and</u> CGPA > 5.0 as per clause 13.4. These students would be subject to an year back.</p> <p>ii. The student will compulsorily register for backlogs (if being offered) of corresponding semesters, in the coming semester.</p> <p>iii. The student shall also register for improvement in courses (if offered) with D grade</p> <p>iv. Maximum No of theory subjects the student can register in the coming semester is 6.</p>
2	SGPA ≤ 4.5 or CGPA < 5 (but above 4.5)	<p>i) Declared Academically Deficient</p> <p>ii) The student can proceed to higher semester based on the recommendations of the APEC & DUGC with the reduced load of that semester and max. of 6 theory subjects in that semester.(including backlog courses)</p> <p>iii) The student will compulsorily register for the subjects in which he has obtained F grades in previous corresponding semesters.</p> <p>iv) The DUGC & APEC shall consider the performance / existing SGPA/CGPA of the student and advise the student for registering in specific number of the ‘D Grades’ courses (if offered).</p> <p>v) Considering the S.No (iii) & (iv) above (in category 2) the student shall register for remaining courses (max. capping 6 theory subjects) of current semester, after registering for D & F grade courses of previous semesters as applicable.</p> <p>vi) In case the number of F & D grade courses of previous semesters for which a student registers are more than 6 i.e. the students has not registered in any of the course of current semester the student will be subject to an year back.</p> <p>vii) If the student remains academically deficient even in the next semester, APEC & DUGC may advise the student to register for previous backlog courses and not register for subsequent semester, until he fulfills the academic requirement of SGPA and CGPA as per clause 13.4 .</p> <p>viii) The student is required to submit an undertaking to fulfill the SGPA/GGPA requirement and other conditions as stated by the DUGC. The undertaking is to be countersigned by his/her parents</p>
3	<p>OR</p> <p>SGPA > 4.5 & CGPA < 5 (but above 4.5)</p>	

4	SGPA \leq 4.5 & CGPA \geq 5	<p>i) To be promoted to next semester with warning</p> <p>ii) The student can register for normal load of the semester.</p> <p>iii) The student will compulsorily register for the backlog courses of the previous corresponding semesters.</p> <p>iv) A warning to be issued by the DUGC of the concerned department.</p> <p>v) The student is required to fulfill the minimum requirement of SGPA & CGPA as per Clause 13.4 in next semester.</p> <p>vi) In case the student fails to fulfill the minimum requirement of SGPA & CGPA, he shall not be allowed to proceed further till he /she fulfills the academic requirement of SGPA and CGPA as per clause 13.4.</p> <p>vii) The department shall be required to intimate the status of the student to his parent /guardian.</p>
5	SGPA > 4.5 & CGPA \geq 5	To be promoted to next semester
6	Promotion beyond 4 th semester of B.Tech / B.Arch Program	<p>i) Students are mandatorily required to have successfully completed the courses of (N minus 4)th semester for registering in nth semester i.e. a student shall be promoted to 5th, 6th, 7th & 8th semester of B.Tech program only when he/she has successfully completed all the prescribed courses (i.e. no backlog) of 1st, 2nd, 3rd & 4th semesters respectively. Likewise for B.Arch program, a student shall be promoted to 5th, 6th, 7th, 8th & 10th semester only when he/she clears the backlog of 1st, 2nd, 3rd & 4th & 6th semesters respectively.</p> <p>ii) A student not promoted to higher semester in view of N-4 rule shall register for a semester to clear only the backlogs. He /she shall not be permitted to register for additional course of higher semester.</p> <p>iii) The semester spent by the student to clear only the backlog courses, shall be considered for reckoning the number of semester spent by the student w.r.t the maximum permissible limit prescribed for the award of the degree.</p> <p>iv) A student with C.G.P.A between 5 - 6, not permitted to “Nth”(higher) semester due one backlog in N-4th semester, is additionally permitted to register for improvement in two courses in which he/she has obtained D Grade (if offered) alongwith his/her back paper subject to following;</p> <ul style="list-style-type: none"> • This chance shall be given only once. • The maximum grade that can be earned in the examination for improvement shall be limited to ‘BB’ and if the student obtains grade higher than BB it will be truncated to BB. <p>v) The students not promoted to higher semester on account of N-4 rule would be subject to an year back as the student cannot proceed to higher semester till he/she has completed the previous semester.</p>

(c) Policy regarding Grades obtained in courses registered for improvement

- (i) In case a student registers for a “D Grade course” for improvement, in a Semester / Supplementary examination and scores” F Grade” instead of up-gradation in his/her grade, than only the new (revised grade) attained by the student shall be incorporated in the revised Grade sheet for computation of his/her CGPA, irrespective it is "Grade F or any other grade permitted for such cases.
- (ii) Whenever a student is permitted to repeat, improve, substitute a course, the new Letter Grade replaces the old letter Grade in the computation of CGPA, but both the Grades appear on his/her Grade Sheet.

(d) Categories of the students who would be subject to an year back.

Students who have failed in one semester / taken semester withdrawal / rusticated for one semester / not promoted to higher semester on account of N-4 rule or any other reason / Academically deficient student not able to register for higher semester courses due to registration of pending backlogs / cancellation of semester examination on account of Unfair- means, would be subjected to an Year Back:

(e) Policy regarding of semester fee payment

- i) In case a student registers for backlogs /improvement in a semester, he/she would be required to pay fee as applicable to regular students.
- ii) In case the student does not register for any courses in semester or takes semester withdrawal, he / she would pay only institute fee & admission fee (as applicable) and the student is not required to pay tuition fee.

(f) Policy regarding registration of additional courses in a semester in special categories .

- (i) Students fulfilling the SGPA and CGPA requirement as per clause 13.4 and having only one backlog course in a previous semester may be permitted to register for the backlog course (if offered) in addition to the current semester courses provided there is no clash in the time table and subject to the permission by the DUGC & APEC under intimation to the Dean academic.
- (ii) A student who has no backlog and has CGPA of 7.0 and above at the end of the previous semester are eligible to take extra courses (not more than two) apart from the courses prescribed in the curriculum in the 7th & 8th semester however, subject to the permission by the DUGC & APEC under intimation to the Dean academic. The extra courses shall be shown in the Grade Sheet as **EXT** category and will be taken for CGPA calculation.
- (iii) A student shall be permitted to register for a course in a semester provided he/she has successfully passed pre-requisite stipulated for the course by the concerned department .

Policy regarding registration of additional courses in a semester in special categories .

- (i) Students fulfilling the SGPA and CGPA requirement as per clause 13.4 and having only one backlog course in a previous semester may be permitted to register for the backlog course (if offered) in addition to the current semester courses provided there is no clash in the time table and subject to the permission by the DUGC & APEC under intimation to the Dean academic.
- (ii) A student who has no backlog and has CGPA of 7.0 and above at the end of the previous semester are eligible to take extra courses (not more than two) apart from the courses prescribed in the curriculum in the 7th & 8th semester however, subject to the permission by the DUGC & APEC under intimation to the Dean academic. The extra courses shall be shown in the Grade Sheet as **EXT** category and will be taken for CGPA calculation.

5	1) If backlogs pending even after completion of 4/5 years in case of B.Tech /B.Arch program respectively 2) In case '1' if the backlogs are only in semester consequent to coming semester	He shall have to register for completing the academic requirements for award of degree iii) Assuming there is no backlog in odd semester & the same is available only in even semester :- iv) Only institute fee & admission fee (as applicable) is to be paid. The student is not required to pay tuition fee for odd semester. v) However, for the even semester in which backlogs are there, he/she will register for those subject(s). The fee structure shall be at par with the regular students.
6	Students Registering for 'D Grade Courses	In case a student registers for a "D Grade course" for improvement, in a Semester / Supplementary examination and scores" F Grade" instead of up-gradation in his/her grade, than only the new (revised grade) attained by the student shall be incorporated in the revised Grade sheet for computation of his/her CGPA, irrespective it is "Grade F or any other grade permitted for such cases.
7.	Categories of year back	In case of the students who have failed in one semester / taken semester withdrawal / rusticated for one semester / a semester examination cancelled on account of Unfair means would be subjected to an Year Back:
8		

As per the approval of Senate and the provisions stipulated in UG regulations, the promotion of B.Tech / B.Arch students to even semester academic year 2014-15 shall be governed by following rules:

SNo	SGPA in last sem / CGPA	Action to be taken
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1	<p>SGPA \leq 4.5 & CGPA < 4.5</p>	<p>v. Declared failed. vi. Not promoted to next semester and would have to repeat the previous semester in which he failed, subsequently. vii. The student will register only for backlogs (if being offered) in the coming semester. The student shall also register for improvement in courses(if offered) with D grade (max 6 subjects) . viii. As the student will proceed further only after he/she has repeated the semester in which he/she has failed hence, the student will be subject to an year back. ix. The fee structure for the coming sem. shall be at par with the regular students. x. The student will not be allowed to proceed to higher semester until he fulfills the requirement of SGPA > 4.5 and CGPA > 5.0 as per clause 13.4</p>
2	<p>SGPA \leq 4.5 or CGPA < 5 (but above 4.5) Or Has backlog of more than 3 courses in core-curriculum.</p>	<p>ix) Declared Academically Deficient x) The student can proceed to higher semester based on the recommendations of the APEC & DUGC with the reduced load of that semester and max. of 6 theory subjects in that semester.(including backlog courses) xi) The student will compulsorily register for the subjects in which he has obtained F grades in previous semesters. xii) The DUGC & APEC shall consider the performance / existing SGPA/CGPA of the student and advise the student for registering in specific number of the ‘D Grades’ courses (if offered). xiii) Considering the S.No (iii) & (iv) above (in category 2) the student shall register for remaining courses of current semester on after registering for D & F grade courses of previous semesters as applicable. However, this will be subject to the max. Capping of 6 theory subjects as mentioned above. xiv) In case the number of F & D grade courses of previous semesters for which a student registers are more than three (i.e. the number of courses of current semester for which the student registers is less than 3) than the student will be subject to an year back. xv) The fee structure shall be at par with the regular student. xvi) If the student remains academically deficient even in the next semester, APEC & DUGC may advise the student to register for previous backlog courses and not register for subsequent semester, until he fulfills the academic requirement of SGPA and CGPA as per clause 13.4 .</p>
3	<p>SGPA > 4.5 & CGPA < 5</p>	<p>Declared Academically Deficient All the provisions in case ‘ 2’ shall be applicable to the student.</p>
4	<p>SGPA \leq 4.5 & CGPA \geq 5</p>	<p>vi) To be promoted to next semester vii) A warning to be issued by the DUGC of concerned department. viii) The student is required to fulfill the minimum requirement of SGPA & CGPA as per Clause 13.4 in next semester.</p>

		<p>ix) The fee structure shall be at par with the regular students</p> <p>x) In case the student fails to fulfill the minimum requirement of SGPA & CGPA, he shall not be allowed to proceed further till he fulfills the academic requirement of SGPA and CGPA as per clause 13.4</p>
5	SGPA > 4.5 & CGPA >=5	To be promoted to next semester
5	<p>1) If backlogs pending even after completion of 4/5 years in case of B.Tech /B.Arch program respectively</p> <p>2) In case '1' if the backlogs are only in semester consequent to coming semester</p>	<p>He shall have to register for completing the academic requirements for award of degree</p> <p>vi) Assuming there is no backlog in odd semester & the same is available only in even semester :-</p> <p>vii) Only institute fee & admission fee (as applicable) is to be paid. The student is not required to pay tuition fee for odd semester.</p> <p>viii) However, for the even semester in which backlogs are there, he/she will register for those subject(s). The fee structure shall be at par with the regular students.</p>
6	Students Registering for 'D Grade Courses	In case a student registers for a "D Grade course" for improvement, in a Semester / Supplementary examination and scores "F Grade" instead of up-gradation in his/her grade, than only the new (revised grade) attained by the student shall be incorporated in the revised Grade sheet for computation of his/her CGPA, irrespective it is "Grade F or any other grade permitted for such cases.
7.	Categories of year back	In case of the students who have failed in one semester / taken semester withdrawal / rusticated for one semester / a semester examination cancelled on account of Unfair means would be subjected to an Year Back:
8	Promotion beyond semester 4th	A student shall be promoted to 6 th / 8 th semester of B.Tech program only when he/she clears the backlog of 2 nd / 4 th semester. Likewise for B.Arch program, a student shall be promoted to 6 th / 8 th /10 th semester only when he/she clears the backlog of 2 nd / 4 th /6 th semester.